

FACILITIES TO BE ANALYZED

Each building to be included in the project shall be identified and described in the following form.

Date: _____

Name of Agency or University:

Division:

Department:

Contact Person _____ Title _____

Phone _____ Fax _____ Email _____

Address of Building or Complex:

Building Name:

Total Floors:

Building Age: _____ - Built in: _____ – Addition: _____ - Age: _____

Building Operator: _____

Phone:

Building Engineer: _____

Phone:

Building Manager: _____

Phone:

Building Type: (Dorm, Office, Classroom)

Building Total Square Footage: _____ sq. ft.

Additions/Renovations:

Describe Renovations:

Operating Schedule: Daily:

Weekend:

Electric Meter for Building:

Gas Meter for Building:

Water Meter for Building:

Steam Meter for Building:

Chilled Water Meter for Building:

Issues to be Addressed by Performance Contract

(Include a short description of proposed project: Including problems to be addressed and technologies/equipment that may be required)

Special Needs or Circumstances

(May include critical temperature or humidity needs, security precautions, building availability, etc.)